

MISSOULA COUNTY PUBLIC SCHOOLS
BOARD OF TRUSTEES
Tuesday, April 25, 2017 – 6:00 p.m.
SEELEY SWAN HIGH SCHOOL CAFETERIA
SEELEY LAKE, MT

Note: If you have questions regarding the agenda, please contact the Superintendent's Office (728-2400, ext. 1023, prior to the meeting).

Board of Trustees: Board Chair Marcia Holland, Michael Beers, Korbin Bragstad, Grace M. Decker, Debbie Dupree, Heidi Kendall, Vice Chair Diane Lorenzen, Vicki McDonald, Jennifer Newbold, Mike Smith, Vice Chair Ann Wake

Student Trustees: Brianna Canning – BSHS, Adam Zimmer – BSHS, Annika Charlson – HHS, Gabby Flores – HHS, Keaton Johnson – SSHS, Ibby Lorentz – SSHS, Dylan Haggart – SHS, Brandon Anderson – Willard Alt HS

Trustees Present: Marcia Holland, Grace Decker, Debbie Dupree, Heidi Kendall, Diane Lorenzen, Jennifer Newbold, Ann Wake; **Student Trustees** Ibby Lorentz, Brandon Anderson

Trustees Absent: Michael Beers, Vicki McDonald, Mike Smith, Korbin Bragstad

Others Present: Mark Thane, Pat McHugh, Kat Pecora, Burley McWilliams, Russ Hendrickson, members of the school and community

MINUTES

1. **CALL TO ORDER, WELCOME AND ROLL CALL** At 6:04 pm Board Chair Marcia Holland called the meeting to order and welcomed all; we are happy to have 2 meetings in Seeley now, one in fall and one in spring, and to see the wonderful facility. Roll call: Trustees Beers, McDonald, Smith and Bragstad are absent; all other trustees are present. Holland declared a quorum.
2. **PLEDGE OF ALLEGIANCE** was said by all, led by Student Trustees Ibby Lorentz and Brandon Anderson.
3. **REVIEW, REVISE, AND APPROVE AGENDA** – Action Trustees approved the agenda as presented.
4. **APPROVAL OF MINUTES**
 - A. Regular Board Meeting, March 28, 2017 (page 5). Motion by Wake to approve the minutes, seconded by Lorenzen. Trustees present unanimously approved the minutes.
5. **PUBLIC COMMENT/CORRESPONDENCE**

Public Comment Regarding Non-Agenda Items (3 Minutes each speaker) - Items from Audience

Correspondence – Written correspondence is included in the packet.

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Holland explained public comment on non-agenda items: no Board discussion, because items were not publicly noticed. There is public comment on agenda items during the meeting.

- Melanie Charlson, president MEA, reminders: this Friday, April 28, is the deadline to apply for Creative Classroom Grants from Missoula Education Foundation. Any MCPS educator is welcome to apply. Melanie is vice president of the Missoula Education Foundation. They are hoping to award up to \$20,000 in Creative Classroom Grants this spring; information and application at missoulaedfoundation.org. MEF annual fundraiser is Kentucky Derby weekend, Saturday, May 6, at the country club. Tickets available on their website,

missoulaedfoundation.org. The fundraiser is for the Creative Classroom Grants, the Educators of the Year, and scholarships for MCPS students moving on to higher education.

- Steve Johnson, business owner in Seeley Lake, and father of incoming freshman next year. He asked the Board if they would consider having drivers' ed program up here at Seeley Swan this summer. There are 16 semi-confirmed kids who would like to take that; with some advertising, could pick up 2-4 more. 16-20 kids. For a lot of them, having to drive to Missoula for 6 weeks to complete the program puts a burden on the kids and parents who work. Every kid should take drivers' ed; a lot of good information and practice comes from the program.
- Kat Pecora, Seeley-Swan HS principal. She wanted to mention that the community has asked her to thank Debbie for her service on the Board for so many years, her representation especially for Seeley-Swan HS. Thank you Debbie. You will hear from Bradley Miller, one of our students, about our trip to Stanford this weekend; their car was vandalized. He will tell you about Challenge Success. We have had an open house, a play, a prom, and a 2 Valleys Stage community presentation in our new auditorium already. We love it. Thank you for your support for that; a wonderful addition to community, making good use of it. They were notified today that for the 4th year in a row, they have been named by *U.S. News and World Report* as a nationally recognized Best High School in the country.
- Bradley Miller, senior at Seeley. He was with a group of students and teachers who went to Stanford again. They went in the fall: that went better; they came back with all their stuff. Challenge Success: They did some projects; they tried to improve the issues they addressed. One was acceptance, all the students coming together and liking each other. A project where they got the whole school together and split into 3 groups. One group made signs with positive sayings for lockers. One group saw a commercial from Denmark, a video of a huge group of different people—bikers, gang members, businesspeople, who called out different types of traits they all had in common; as they called out the traits, they came up if they applied to them; it showed them all the ways they are similar. In the lunchroom every day they did a new activity. First day: they organized tables in a big circle; you could sit wherever you like; more people had to sit by each other who they would usually not sit by. That was one of the problems: kids were being excluded. Second day: 6 people to a table, no more, no less; again they had to sit by someone they would not usually. Next day, 3 boys 3 girls per table. Next day, tables were organized by birth month. This time when they went to Stanford, they talked about different things. They have different issues than bigger schools. They got down to finer details. He is now student leader of the Challenge Success student group. Ms. Stout and Seena Demmons are the adult leaders. They will have specified meeting dates and try to get more accomplished.
- Annette Johnson has a freshman coming to school next year; she really wants to take drivers' ed. There are 16-18 students on the list. She read a letter from a concerned senior citizen, Ken Kronsperger from Seeley Lake: one of the functions of balanced education is to help our young adults lead long and prosperous lives. He wrote about the importance of developing study habits, learning rules of math, learning proper nutrition, developing social skills and an understanding of laws of science and environmental issues—developing poor habits relative to these things result in unnecessary difficulties. One thing almost all our students will do is the most dangerous activity of their life—they will get into a 3000 pound missile, guided by a student who was taught to drive by anyone who has the time. If all of you were able to witness what traffic officers see in a given day, you would see the results of poor driving habits passed on from one generation to another. Education develops lifesaving habits. Teaching someone to drive should not be left to anyone who has the time. Without proper education, the result can be serious pain, injury and possible death to the students you have worked so hard to prepare for a long and prosperous life.

6. RECOGNITION

A. Marcia Holland, Board Chair and Mark Thane, Superintendent

- Trustee Debbie Dupree has served on the Board of Trustees for 15 years, 2002-2017, representing District D (Seeley Lake, Clinton and Potomac)

Holland thanked Debbie for a decade and a half of service to the community, the students, and the high school. She has driven to Missoula more times than she can count, in all weather, in the dark; she has rarely missed a meeting in 15 years, absolutely incredible. Holland presented a thank you gift to Debbie.

Thane: we heard from Dr. Pecora as well as Chair Holland about Debbie's 15 years of service. This is a volunteer position; it is not compensated. Debbie has missed time with her family, commuting time. She feels so strongly about her role as an advocate for students across the district, especially those in Seeley. She has been a great voice on the Board. She makes certain we attend to the issues that affect a small school differently from the larger schools. She has made a tremendous sacrifice. We are truly deeply grateful for her service. She will be missed. We wanted to recognize her at our meeting in Seeley; we hope to recognize her again in a couple of weeks. Thane expressed gratitude for her tireless service and wished her the best as she finds time to spend with family and grandchildren, all the things that have more time available. He thanked Debbie for her service.

7. REPORTS/ANNOUNCEMENTS - Information

A. **Student Trustee Reports** - Student Trustees from the individual high schools will report on activities at their schools.

- **Seeley-Swan:** Student Trustee Ibby Lorentz gave the report. Sports: everyone on golf team has already qualified for state; there was a golf meet today in Seeley. Track: about halfway through season; 6 girls already qualified for state meet in Laurel. Boys 4 by 4 relay team is not far beyond the qualifying mark. After tonight, there is a track meet in Great Falls on Saturday, then in Frenchtown before districts, divisionals and state. We had the Celebration of the Arts on the 12th in the new auditorium, with performances by drama, creative writing, choir, and band. Seeley-Swan HS has been recognized by *U.S. News and World Report* for Best High Schools in the U.S. With the help of Seeley Lake Lions Club, Seeley-Swan HS is starting a Leos Club; member applications have been given out, and they are planning projects. Student Council has Earth Week challenges to use resources more thoughtfully. The greenhouse is supplying the cafeteria with greens; they had "eat greens from greenhouse" as their earth challenge today. Friday, April 28th Seeley-Swan HS and Seeley Lake Elementary are taking a trip to tour the new Missoula College and AT&T Call Center to look at career and education opportunities. Drama put on *We'll Be Right Back after This Murder*; all seats were filled. *Backroads of Montana* is a book of students' writing pieces and poems that will be publicly released at the Norman McLean Festival this fall.
- **Willard:** Student Trustee Brandon Anderson gave the report. The end of the 6-week grading period was last Friday. They recently had the architects for the new building come by and share designs with students; they took anonymous student suggestions. The architects are about one and a half months into the design process; they are expected to come back soon. Carolyn Grimaldi and Anneke Hilvert have a class working with the Roxy to teach students about film. And an English History and Evolution of Film class that Brandon has led has found a new student leader, Moira, because he needs different credits. He will continue to help her out. Bob Campbell, one of the architects of the Montana Constitution in 1972, came to talk to a government class. The next two editions of the *Willard Wire* are being released soon. Since Brandon left the class, no one has been there to release the last one, design and edit; he will do that outside of school hours for one, and the new designers and editors will be working on the other. Willard art students have an exhibit at Missoula Art Museum. One art class is also working on a mural on the bike path near the train tracks

near Willard. There is one made a few years ago depicting nature. Holland thanked student trustees; they are welcome to stay or go.

- B. **Insurance Trust Fund Report** – Included in the packet was the routine health insurance trust fund report for the month of March 2017. **page 29**

- C. **Announcements from Superintendent** –Mark Thane, Superintendent. At this time on the agenda, it is appropriate for the superintendent to announce items of interest. A list of upcoming important events for the District and Trustees is included in the packet. **page 30**

Thane reviewed important dates to remind the audience and MCAT audience about. School election will be conducted May 2; it is critical all eligible voters in the elementary district cast their ballots. Special Board meeting Tues., May 9 at 5:30 p.m. to canvass the ballots, followed immediately by 6 p.m. regular Board meeting, Business Building. Special Board meeting on Thursday, May 11 to seat newly elected trustees and to reorganize the Board, 6 p.m. May 23: 2nd regular Board meeting of the month in Business Building. No school Friday, May 26 and Monday, May 29 in observance of Memorial Day holiday. MCPS retiree celebration for certified and classified staff who are retiring in Sentinel cafeteria Thursday, June 1. Later this evening we will talk about graduations. We have scheduled graduations for the 4 high schools and Willard Alternative HS Program, the Adult Education Program, and the 3 middle school promotion ceremonies.

Thane also mentioned one of the highlights of the year is the Student Art Show at Southgate Mall, which will be held the first portion of May. As Ibby said in her report, the Celebration of the Arts at Seeley took place on the 12th. He complimented the students: they presented a scene from the play, the band, the choir; creative writing students read poetry. Kudos to the students; their poise was remarkable, and we appreciate the staff who helped prepare students for presentations. Really impressed with the facility, acoustics were incredible, and the community bell choir came in to perform. It will truly be a community theater. Very proud of the facility; encourage you to stop in. It will serve the students and community well. Thanks to students and staff for a wonderful opening.

- D. **Announcements from Trustees** – At this time on the agenda, it is appropriate for Trustees to announce items of interest to them.

- Decker: this week is the Week of the Young Child, a national week that marks the importance of children birth to age 5 in our communities and our lives. There is a particular focus on child care and the environments where children spend much of their time. 75% of kids spend time in childcare before they begin kindergarten. High quality childcare is a critical component; thank those you know who provide care.
- Holland had the opportunity to attend the Most Inspirational Student Dinner last Thursday. Students were chosen by their teachers for serving as inspiration for their fellow students. High school and middle school students were recognized. Brandon was chosen as one of the students; after his report, he has explained all he contributes. She thanked Brandon and Ibby for what they do for the schools. Ibby has participated in every meeting by phone or being there.

8. CONSENT AGENDA

In accordance with BP 1420 School Board Meeting Procedure, the Board approves the use of a Consent Agenda to expedite business at the regular monthly meeting. Agenda items dealing with perfunctory, routine matters may also be placed on the Consent Agenda by the Board Chair. Any item on the Consent Agenda may be removed from the Consent Agenda and placed on the regular agenda upon request by any trustee.

Holland explained consent agenda: routine perfunctory matters; the Board does not discuss, very noncontroversial. We do allow public comment. One item this month.

Motion: Motion by Decker to approve the item on the Consent Agenda, seconded by Dupree. There was no public comment. Trustees present voted unanimously to approve the item on the Consent Agenda.

A. FINANCE, OPERATIONS and MAINTENANCE

- i. **Revenue and Expenditure Reports** (Elem/Sec)(Action) – Pat McHugh, Executive Director Business Services page 34

Background Information: The March 2017 revenue and expenditure reports are attached. The warrants are available in the Business Office.

Board Direction: Trustees present unanimously approved the attached revenue and expenditure reports for March 2017 on the Consent Agenda. (Voting in favor: Holland, Decker, Dupree, Kendall, Lorenzen, Newbold, Wake. Absent: Beers, McDonald, Smith, Bragstad.)

9. NEW BUSINESS – Information or Action

A. FINANCE, OPERATIONS and MAINTENANCE

- i. **Smart Schools 2020** (Information) - Mark Thane, Superintendent

Background Information: Burley McWilliams, Operations and Maintenance Supervisor will be present to provide Smart Schools 2020 bond projects updates.

Thane stated that he wanted to reinforce how pleased he is with the work done here at Seeley. Investment of \$1.8 million to the facility included the stage, seismic work, redoing the interior walls of gym, work in hallway and vestibule, restroom for public off the library, some infrastructure work including technology. Great investment in Seeley-Swan HS; it will continue to serve school and community well in coming years.

Burley: we are almost done with General Contractor/Construction Manager (GC/CM) selection. RFPs (Requests for Proposal) are due for Willard this week; we will interview next week. This is the last one until fall. This week we will interview for Russell general contractor.

News on the stadium: Burley said it does not have the track yet because of weather, which has not broken for us. We have relocated other track meets for the month of May; the stadium is open until mid-August when football season starts. We thought next week looked good, but it has looked that way many times. We will get a good track in the next couple of months; we can take our time and do it when the weather allows.

Summer projects: twice as busy as last summer, which was pretty busy. Will finish Lowell and Franklin: all on schedule; will come down to the last hour. Construction will start at Washington. It has already started at Hellgate. Will have construction starting at Cold Springs and Russell. Vo-Ag—we still don't have permit, will get that after May 1, then will do city-county permitting. We will finish the stadium. Roofing projects at Porter, Hawthorne, and Sentinel. New boiler/mechanical infrastructure at Jefferson. A lot going on, a lot of moving around, summer programs. A busy couple of years. There were no Board questions and no public comment. This item was information only.

- ii. **Amendments to the WON Wide Area Network Fiber and Wireless Contract** (Elem)(Sec)(Action) – Hatton Littman, Director of Communications and Technology and Russ Hendrickson, Senior Information Systems Manager

Background Information: The District entered into an agreement with Wide Open Networks (WON) on May 2, 2015 to install the fiber for the WAN. Administration and WON would like to modify the underlying agreement in the following manner:

- First, add the completion of fiber segment to the new Cold Springs Elementary site to the existing project.
- Second, enter into an "Interim Maintenance Agreement" for the time period that will cover our current utilization of the existing fiber network up until the final completion of entire project. Final completion is to include the Rattlesnake, Lowell, Franklin and new Cold Springs site segments. Upon final completion of the project the Maintenance Agreement described in Addendum 1 of the original contract will begin.
- Third, reduce the existing scope of the wireless WAN network to include Hawthorne, Big Sky, Chief Charlo, Jefferson, Sentinel, Russell, Lewis and Clark, Washington and the Business Building. This will allow focus to be placed on the completion of the final four segments of

the fiber network. At which time MCPS will determine a strategy for the completion of the wireless segments of the remaining buildings.

Administrative Recommendation: Administration recommends that Trustees authorize the modifications to the agreement with WON in the manner outlined in this agenda item.

Holland: network fiber and wireless services to our schools. She read the recommendation: the agreement would be modified to change 3 things.

Russ Hendrickson, Senior Information Systems Manager for the district, explained the changes:

1. to amend the contract to include the fiber segment to Cold Springs; the site had not been determined at the time the contract was created; now the land purchase is complete.
2. to enter into an interim maintenance agreement. We expected to be done in December with the entire fiber project. We are done with all sites but Rattlesnake. As a result we are currently using the fiber network. The original contract had a maintenance agreement, set to begin at completion of the project; our expectation is that WON does support the fiber network. The difference is if there is an issue during the construction period, there is no expectation it is fixed in a timely manner. But since we are using it currently, if there is a fiber cut, we want to hold them to the maintenance agreement, which is two hours. We want to enter an interim maintenance agreement from now until likely June 30, when they complete Rattlesnake. They want to do the same thing as well. Pat had no additions.
3. The original contract with WON included a wireless backup system, to connect every site with a wireless network, in case of a fiber cut. You have to have line of sight to connect wirelessly. WON has spent time investigating options; MCPS thinks it is now in our best interest to focus on the schools they can complete, and then we can start evaluating Rattlesnake and Lowell and the need for a wireless backup system. Original design may have overlooked line of sight issues. This amendment will be to reduce the scope of the original contract to just those buildings that currently have line of sight.

Board Questions: Newbold asked about financial issues of reducing the scope of the contract; was that the redundancy piece? Russ: Yes. Our intent is to renegotiate the cost as well, given that the scope is less. They will present us with an amended contract estimate on what they feel it should be.

Holland: we have one existing current contract with WON and these are 3 amendments. Can we address them together as one motion; we do not need to do it separately. Pat confirmed.

Motion: Holland asked for a motion to authorize the modifications that Russ walked us through, the 3 amendments summarized on page 2 of the agenda (in the background, above). Motion by Lorenzen, seconded by Newbold.

Board comment: Holland thanked Russ and the department for being so meticulous about recognizing when we needed to make modifications and bringing it to our attention. Working out well, but when there are bumps in the road: we appreciate the attention to detail and making modifications in a way that helps the district. There was no public comment.

Board direction: Trustees present voted unanimously to authorize the 3 modifications to the agreement with WON in the manner outlined in the agenda. (Voting in favor: Holland, Decker, Dupree, Kendall, Lorenzen, Newbold, Wake. Absent: Beers, McDonald, Smith, Bragstad.)

iii. **Bid for Internet Services RFP (Elem)(Sec)(Action)** – Hatton Littman, Director of Communications and Technology and Russ Hendrickson, Senior Information Systems Manager page 44

Background Information: MCPS received two bids in response to the call for bids for internet service. Bids were received from Blackfoot Communications and Spectrum Enterprise (Charter Communications). Currently, our internet service is provided by both of these companies and our existing contract will end on June 30, 2017. We currently pay \$8,006 per month for 400 Mbps of service. For the past several months Charter Communications has allowed our speeds to be upgraded to 1Gbps at no extra charge. We often hit speeds of 700-800 Mbps with our current use. Data from EducationSuperHighway and from other AA schools in Montana show a

trend of exponential growth in broadband needs. As a result we feel broadband needs for the 2017/18 school year will push speeds of up to 2Gbps and will also increase exponentially throughout the next 3 years. We plan to enter into a contract that will allow for bandwidth upgrades throughout the life of the contract that correspond to needs within the district. It should be noted that exceeding internet speeds of 1Gbps will require upgrades of existing internet router and content filtering hardware.

Administrative Recommendation: Administration recommends Trustees approve to award the contract for internet services to Blackfoot Communication for 2Gbps service @ \$1409 per month with a 36 month contract including the ability to increase speeds as needed throughout the life of the contract.

Holland read the recommendation. Holland: using Blackfoot to enhance areas we need additional coverage.

Russ: the last area of infrastructure upgrade; the internet is last piece. This went to RFP; we received responses from 2 companies. Judy from Blackfoot is here tonight. Blackfoot was very aggressive with pricing; we are getting 10 times our current speed at 80% off. The district stands to save 80%. We told staff at the Google festival yesterday that bandwidth will be adequate for what teachers need. Looking at a 3-year contract because it is hard to estimate where we will be 3 years from now. With a 3-year contract we can be somewhat conservative. Two Gbps is not a huge amount; we are at 1 now, but by the middle of next year may be starting to push those speeds. Contract allows upgrade to higher speed without full new contract negotiations. We want to be able to enter into higher speeds as needed; we know what the prices will be. There were no Board questions.

Motion: Holland asked for a motion to approve awarding the contract for internet services to Blackfoot Communication for 2Gbps service @ \$1409 per month with a 36 month contract including the ability to increase speeds as needed throughout the life of the contract, in terms that Russ described. Motion by Lorenzen, seconded by Dupree. There was no Board discussion.

Public comment: Russ said he contacted Blackfoot to see if they wanted to comment; they sent a letter, which he read. Blackfoot is delighted to continue the partnership with MCPS. They are headquartered in Missoula, experts work alongside the information technology team to allow teachers and students to accomplish educational goals. Blackfoot has begun upgrading core network to 100 Gigabits. Offer extremely competitive pricing to MCPS, higher capacity bandwidth pricing. Blackfoot wants to continue their partnership with MCPS because education is extremely important to them. Blackfoot looks for ways to invest in long-term success of their communities. They made \$575,000 contributions to educational endeavors last year. From Judy Geer, account executive for Blackfoot.

Board direction: Trustees voted to award contract for internet services to Blackfoot Communication for 2Gbps service @ \$1409 per month with a 36 month contract including the ability to increase speeds as needed throughout the life of the contract. Trustees present voted unanimously in favor of the motion. (Voting in favor: Holland, Decker, Dupree, Kendall, Lorenzen, Newbold, Wake. Absent: Beers, McDonald, Smith, Bragstad.)

iv. **Transportation Route Mileage Changes**(Elem)(Sec)(Action) – Burley McWilliams, Operations and Maintenance Supervisor **page 45**

Background Information: The District is required to report bus route mileage changes. All the Special Needs routes have mileage changes since the start of school. Bus route mileage changes require approval by the Board of Trustees. Upon approval, the bus routes will be submitted to the County Superintendent of Schools to be reviewed by the County Transportation Committee. The routes are then sent to OPI to be used for our state reimbursements for the second semester of the 2016-17 school year. Attached hereto is a summary of the bus route mileage changes.

Administrative Recommendation: Administration recommends that Trustees approve the bus routes mileage changes for the second semester 2016-17 school year.

Holland read the recommendation; changes are described on page 45. She asked if these are special needs routes, K-12.

Burley: yes, special needs routes. It can be any route really, but special needs routes tend to change more. We do this twice a year to ensure we get proper reimbursement. The Board has to approve route changes so we can get proper reimbursement.

Motion: Holland asked for a motion to approve the bus routes mileage changes for the second semester 2016-17 school year. Motion by Lorenzen, seconded by Newbold. There was no Board discussion and no public comment.

Board Direction: Trustees present unanimously approved the motion. (Voting in favor: Holland, Decker, Dupree, Kendall, Lorenzen, Newbold, Wake. Absent: Beers, McDonald, Smith, Bragstad.)

v. **GC/GM Selection for Washington Middle School (Elem)(Action)** – Burley McWilliams, Operations and Maintenance Supervisor

Background Information: The District issued a Request for Qualifications for General Contractor/Construction Manager (GC/CM) services associated with the construction and renovation of Washington Middle School. The District received six submittals in response to the RFQ. A district committee reviewed and scored the submittals. Six firms were invited to submit a response to a Request for Proposal, and three firms were invited to interview with the Washington selection committee. Based upon the scoring by the committee, administration recommends the selection of Swank Enterprises as the GC/CM for Washington Middle School. Funding for the GC/CM will be paid with the 2016 bond issue.

Recommendation: Administration recommends that Trustees authorize the engagement of Swank Enterprises to act as GC/CM for the Washington Middle School construction and renovation project.

Holland: elementary only. She read the recommendation and asked Burley about the selection process.

Burley thanked Superintendent Thane; Trustee Newbold; Craig Henkel, Washington Middle School principal; Karen Allen, Pat McHugh, and Dave Rott for sitting on the committee. A very time consuming process, but the best process for jobs like this. The first process is Request for Qualifications (RFQ); we advertise, and any contractor can apply and submit a proposal. The committee goes through the RFQs and qualifies off a pass/fail, yes/no score sheet. Five construction companies were approved to do RFP (Request for Proposal). The RFP process is scored, 300 points total: 100 for pricing, 100 for approach to project, 100 for interview process. We go through the RFPs and take up to 4 firms to interview. In this case we interviewed 3. When interviews are complete, we add all the scores. Swank Enterprises was chosen for this project. Shawn Baker from Swank is here tonight. They had a meeting today to start discussing phasing and bid documents, how it will look. An exciting project. There were no Board questions. Holland thanked Burley.

Motion: Holland asked for a motion from an elementary trustee to authorize the engagement of Swank Enterprises to act as GC/CM for the Washington Middle School construction and renovation project. Motion by Kendall, seconded by Decker. There was no Board discussion.

Public comment: Thane noted that Trustees previously have approved 3 very major elementary projects, construction at Lowell, Franklin and Cold Springs. This is actually the largest dollar value project thus far in the elementary bond projects. The number of square feet, the amount of deferred maintenance in addition to the renovations is significant. To help understand perspective, this is a very significant project.

Board direction: Elementary trustees present unanimously voted to authorize the engagement of Swank Enterprises to act as GC/CM for the Washington Middle School construction and renovation project. (Voting in favor: Decker, Kendall, Lorenzen, Newbold. Absent: Beers, McDonald, Smith.)

- vi. **Bond Projects Update**—(Information) – Pat McHugh, Executive Director of Business and Operations **page 47**

Background Information: A summary of bond project expenses through March 31, 2017 is attached hereto.

Holland: information only; attachment on page 47.

Pat: page 47 breaks down the bond expenditures by secondary district and elementary; construction, technology, and soft costs, and at the bottom a summary for both districts combined. Soft costs are often front loaded into these projects. Soft costs about \$6 million—engineering, design, asbestos, architect expenditures. Seeing more at Franklin and Lowell of the large construction invoices, will start to see those costs be the bulk of expenditures here on through the summer. The new projects Burley was talking about will be more in the design phase.

Board questions: Lorenzen: looking at Mount Jumbo building, \$47,000 for technology. Weren't there other upgrades to the building so Lowell could use it? Pat does not think they were bond funded; he thinks they were building reserve. Thane: there were ventilation upgrades in advance of using Mount Jumbo. Burley said they were building reserve: mechanical, painting to get ready for school to start, nothing major. Technology was the only bond project expense. Building reserve: painting, faucets and fixtures, leaks that could not be rebuilt, heating system work, remodeled an office space so it could be 2 office spaces, nothing major. There were no further questions and no public comment. This item was information only.

B. PERSONNEL, POLICY AND NEGOTIATIONS

- i. **2017-2018 Willard Alternative High School Program Calendar** (Sec)(Action) – David Rott, Executive Director Human Resources **page 48**

Background Information: The proposed Willard Alternative High School Program 2017-2018 calendar is submitted for Trustee approval.

Administrative Recommendation: Administration recommends that Trustees approve the Willard Alternative High School Program 2017-2018 Calendar.

Holland: the Board approves a variety of school calendars. Because of unique schedules, Seeley-Swan and Willard are different calendars than the other high schools.

Dave Rott confirmed this is the last calendar for 2017-2018. Willard starts and ends the same time as the other high schools. There are some alternative dates for teacher development, professional development. There are 187 days as the other calendars have. There were no Board questions.

Motion by Wake to approve the Willard Alternative High School Program 2017-2018 Calendar, seconded by Dupree. There was no Board discussion and no public comment.

Board direction: Trustees present voted unanimously in favor of approving the Willard Alternative High School Program 2017-2018 Calendar as in the packet. (Voting in favor: Holland, Decker, Dupree, Kendall, Lorenzen, Newbold, Wake. Absent: Beers, McDonald, Smith, Bragstad.)

C. BOARD OF TRUSTEES

- i. **Trustee Graduation Ceremony Assignments** – Marcia Holland, Board Chair Holland asked Thane to record the assignments so staff at the high schools will know who will attend.
- Willard Alternative H. S. Program, Thursday, June 1, 2017, 7:00 p.m., University of Montana Music Recital Hall Newbold, Holland, Kendall, Wake.
 - Hellgate High School, Saturday, June 3, 2017, 9:00 AM, Adams Center U of M: Lorenzen, Decker, Kendall, Wake, Holland.
 - Sentinel High School, Saturday, June 3, 2017, 12:00 PM, Adams Center U of M: Decker, Kendall, Wake, Holland.
 - Big Sky High School, Saturday, June 3, 2017, 3:00 PM, Adams Center U of M: Kendall, Wake, Holland.
 - Adult Education, Saturday, June 3, 2017, 5:30 PM, Adams Center U of M: Holland, Wake.

f. Seeley-Swan High School, Sunday, June 4, 2017, 1:00 PM, SSHS Gymnasium: Dupree.

All ceremonies: Kendall and Wake; all but Seeley for Holland.

Holland noted the middle school promotions: not as important to get trustee names because they may not be included in programs, but all are encouraged to go to the ceremonies that they can.

Thane noted there are 4 trustees not in attendance, and the new trustee; Thane said we will contact all of them. (Trustees absent: Beers, McDonald, Smith, Bragstad, and new Trustee Dugger.)

10. PUBLIC COMMENT – Regarding Non-Agenda Items (3 minutes each speaker) Holland: opportunity for public comment at the end also. There was no public comment. Holland thanked all for letting us come up here and visit; Thane thanked them for dinner.

11. ADJOURN Board Chair Marcia Holland adjourned the meeting at 7:05 p.m.

As recording secretary for this Board meeting, I certify these minutes to be a true and correct copy of what was taken at the meeting.

Elizabeth Serviss, Minutes Recorder

Marcia Holland, Board Chair

Pat McHugh, District Clerk